

College in High School

TEACHER: Scan & email this completed form to aspirehelp@pitt.edu by the deadline indicated below

COURSE DROP (D) / WITHDRAWAL (W) REQUEST

All signatures are required. This form must be returned to your teacher by the deadline listed.

Student Section

Drop or Withdrawal: Based on the length of your course and drop/withdrawal deadlines, please indicate whether your request is to drop or withdraw (check only one):

Full Year	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td> </tr> <tr> <td colspan="5">10/16 Drop</td> <td colspan="6">3/1 Withdraw</td> </tr> </table>	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	10/16 Drop					3/1 Withdraw					
Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun													
10/16 Drop					3/1 Withdraw																		
<input type="checkbox"/> Drop <input type="checkbox"/> Withdrawal																							
First Semester	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td colspan="6">_____</td> </tr> <tr> <td colspan="4">10/16 Drop</td> <td colspan="2">12/13 Withdraw</td> <td colspan="5"></td> </tr> </table>	Aug	Sep	Oct	Nov	Dec	_____						10/16 Drop				12/13 Withdraw						
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Second Semester	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td colspan="5">_____</td> <td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td> </tr> <tr> <td colspan="7"></td> <td colspan="2">3/16 Drop</td> <td colspan="2">5/1 Withdraw</td> </tr> </table>	_____					Jan	Feb	Mar	Apr	May	Jun								3/16 Drop		5/1 Withdraw	
_____					Jan	Feb	Mar	Apr	May	Jun													
							3/16 Drop		5/1 Withdraw														
<input type="checkbox"/> Drop <input type="checkbox"/> Withdrawal																							

By selecting "Drop," I understand:

- Tuition will be refunded
- No record of the course will appear on my University of Pittsburgh transcript for this course

By selecting "Withdrawal," I understand:

- Tuition will not be refunded
- A grade of "W" will appear on my University of Pittsburgh transcript for this course.

In the section below, please briefly describe the reason for the drop or withdrawal request:

College in High School Course (Please Print)

Name of High School (Please Print)

Student Name (Please Print)

Pitt Student ID#

Student Signature

Date

Parent/Guardian Section

I support the decision for the student above to drop or withdraw from the course listed.

Parent Name (Please Print)

Parent Signature

Date

Teacher Section

I support the decision for the student above to drop or withdraw from the course listed.

Teacher Name (Please Print)

Teacher Signature

Date